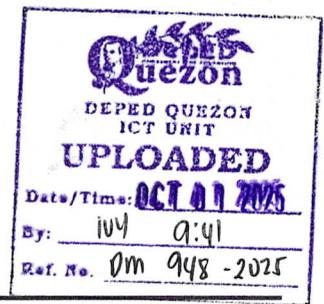




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



29 September 2025

**DIVISION MEMORANDUM**

**DM No. 948, s. 2025**

**ESTABLISHMENT OF THE OFFICIAL DIRECTORY OF PUBLIC AND PRIVATE SCHOOLS  
IN QUEZON PROVINCE**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Unit/Section Heads  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In line with the Schools Division Office's commitment to strengthen data management systems and facilitate efficient coordination with schools, **this Office will establish a Directory of Public and Private Schools in Quezon Province.**
2. **The said directory aims to:**
  - a) provide a centralized and updated reference of public and private schools within the Division;
  - b) ensure efficient communication and coordination between the SDO, districts, and schools;
  - c) support planning, monitoring, and decision-making processes through accurate school information; and
  - d) facilitate the timely resolution of school-related concerns requiring direct coordination with school heads and focal persons.
3. To gather the required details, the School Heads or designated personnel are directed to **accomplish the online form** through the following links below **until October 6, 2025.**

**Directory of Public Schools** : <https://bit.ly/PUBLICSCHOOLINFOSY20252026>

**Directory Private Schools** : <https://bit.ly/PRIVATESCHOOLINFOSY20252026>

4. The collection and processing of information will be undertaken in compliance with **Republic Act No. 10173**, otherwise known as the **Data Privacy Act of 2012**, ensuring confidentiality and proper use of personal data.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



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5. **All School Heads or designated personnel are directed to:**
  - a. ensure that the submitted data are updated, correct, and consistent with official school records; and
  - b. immediately update the directory in case of changes in school information or personnel assignments.
  
6. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

parsop09/29/2025

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